



Southland College
...serving the needs of Christian education

Request for Deferment of Studies

STUDENT NO. _____

SURNAME: _____ **FIRST NAME:** _____

TEL: _____ **EMAIL:** _____

Notification to defer a unit should be made by the **5th week of the Semester**. The full unit fee must still be paid as the study materials have already been received. A \$100 administration fee is payable when the student commences study of that unit again. Deferments are granted a maximum of 12 months from the date of the commencement of the original course. Students must re-enrol in their unit/course and pay the associated unit fee, if they do not re-commence within this 12-month period.

*I wish to **defer** my studies in Unit _____ in the Post-Graduate Diploma in Education/Master of Education/Bachelor of Education (Conversion) until **Semester** _____ **Year** _____.*

Reason for Deferment:
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Student Signature: **Date:**

Office use only
Approved
Principal: **Date:**