

## Recognition of Prior Learning – Application for Credit

*Please complete all details on all pages of this form.*

### 1. Personal Information

TITLE (Mr/Mrs/Miss/Ms):		
SURNAME:		GIVEN NAME (S):
STREET:		
SUBURB:	STATE:	POSTCODE:
COUNTRY:		DATE OF BIRTH:
SCHOOL:		
TELEPHONE: (W)	(H)	
FAX: (W)	(H)	
EMAIL:		

### 2. Course

Please indicate which course you are already enrolled in or planning to enrol in. (please tick one)

- |                                  |                          |   |                          |
|----------------------------------|--------------------------|---|--------------------------|
| Master of Education              | <input type="checkbox"/> | Graduate Diploma in Education (Secondary) | <input type="checkbox"/> |
| Master of Education (Leadership) | <input type="checkbox"/> | (post) Graduate Diploma in Education      | <input type="checkbox"/> |
| (post) Master of Teaching        | <input type="checkbox"/> | Bachelor of Education (Conversion)        | <input type="checkbox"/> |
| Master of Teaching (Secondary)   | <input type="checkbox"/> |   |                          |

### 3. Prior Learning/Experience

*Please note we can only give a maximum of 50% credit for Recognition of Prior Learning, i.e. 4 units in the Master of Education and 2 units in the (post) Graduate Diploma in Education and Bachelor of Education (Conversion).*

**a) Under which category (or categories) from that document are you seeking credit?**

FORMAL LEARNING	
	Course work at a University
	Course work at an accredited institution other than a University
	Other non-accredited course work
INFORMAL LEARNING	
	Professional Experience or other

**b) Details of previous study/experience**

Tertiary Institution	Course of Study	Date Completed

Unit Previously Studied/ Professional Experience	Mark Awarded	Number of Credit Points Awarded	Has this unit already been credited towards a degree, Y/N? From what institution did you receive this credit from?	What is the equivalent Southland unit for which you are seeking credit?

**PLEASE NOTE: IT IS ESSENTIAL THAT YOU ATTACH SUPPORTING DOCUMENTATION FOR THIS APPLICATION.** For Formal Learning applications, please attach transcripts from other institutions, course unit outlines/descriptions, and other supporting documentation. For Informal Learning Applications, please attach a letter of reference showing how your professional experience qualifies for credit, a resume, a letter documenting clearly how your experience satisfies the requirements for that unit, and any other supporting documentation that you have (commendations, awards, etc).

**4. Credit Request**

How many units are seeking credit for?

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**OFFICE USE ONLY**

Date Received

Approved



Please email completed form to [info.southland@morling.edu.au](mailto:info.southland@morling.edu.au) or post to:  
120 Herring Road, MACQUARIE PARK NSW 2113